

Purchase Order Standard Terms & Conditions

Orders

Purchase orders should be directed to Wilson Wolf at info@wilsonwolf.com. Any purchase orders submitted without payment terms will refer back to the terms stated on the Wilson Wolf website, <https://www.wilsonwolf.com/product-and-order-info/>. Purchase Orders must reflect the following information:

- Pricing in US Dollars.
- Payment terms of NET 30 from date of invoice.
[NOTE: Approval of NET 30 can be requested from ar@wilsonwolf.com. Wilson Wolf reserves the right to deny NET 30 terms and may require prepayment for orders.]
- Bill To address and contact information including Bill To email address and phone number.
- Ship To address and contact information including email and phone number.
- Shipping prices listed on quotes are subject to change based on the order placed and the couriers' rates on the date of shipment. All Shipping fees are the responsibility of the customer.
- Customer takes possession of product at our dock. Please provide your courier account number if applicable.
- Product Code, Description and Pricing as stated on Wilson Wolf's website:
<https://www.wilsonwolf.com/product-and-order-info/>
- Handling charges of \$45 for US shipments or \$60 for outside US will be added to each invoice; please include them on the PO.

Invoicing/Payments

- Payment remittance information and invoicing questions should be addressed to Wilson Wolf accounting at ar@wilsonwolf.com.
- For US customers, Wilson Wolf charges sales tax for shipments to CA, MA, MN, NJ, PA, TN, TX and WA unless the applicable Sales Tax Exemption Certificate(s) are provided in advance.
- Wilson Wolf submits invoices via email.
- Wilson Wolf does NOT submit invoices through customer portals.

International Shipments (Outside of the United States of America): **Please read the following very carefully.**

- The TOTAL dollar amount of quotes provided by ScaleReady may not include shipping and/or Duties & Taxes (Customs clearance fees) that may be associated with the final order. If a quote provides these items, the amount stated on the quote is an estimate and may not reflect the actual amount reported on the final invoice.
- Please provide a DHL, FedEx or UPS courier account number to allow for easiest execution of shipping, duties and taxes and Customs clearance.
- All shipping, Duties and Tax fees incurred by Wilson Wolf will be passed along to the Customer on a separate invoice and are the responsibility of the Customer to pay.

Wilson Wolf's Standard Terms and Conditions herein supersede those of the Customer, whether expressly stated or indirectly referred to in the Customer's PO.